

**37<sup>th</sup> IPSANZ Annual Conference** 30 August – 01 September 2024

# **Registration Fees**

In-Person Registration	Earlybird Registration (payment on/before 12 July)	Standard Registration (payment after 12 July)
Member	AU\$1700	AU\$1900
Non-member*	AU\$1950	AU\$2150
Virtual Registration	Earlybird Registration (payment on/before 12 July)	Standard Registration (payment after 12 July)
Member	AU\$850	AU\$1050
Accompanying Person	Earlybird Registration (payment on/before 12 July)	Standard Registration (payment after 12 July)
	AU\$400	AU\$400

In-person registration fee includes: Conference sessions Conference materials Welcome Drinks (Friday) President's Dinner (Saturday) Morning tea, lunch and afternoon tea (Saturday) Morning tea and lunch (Sunday)

### Virtual registration fee includes:

Virtual attendance at plenary sessions (excluding Table Topics session on Friday)

Accompanying person registration fee includes:

Welcome Drinks (Friday) President's Dinner (Saturday) Lunch (Sunday)

# **How to Register**

Click on this button to Register.



Confirmation of your registration and an invoice will be sent upon receipt of your online form and fees.

## **Terms & Conditions**

Registration fees and accommodation rates are in Australian dollars. As the conference is a supply outside Australia, GST is not applicable on registration fees.

For the early bird registration rates to apply, payment must be received by or on **12 July 2024.** 

### Cancellations

Where cancellation advice is received in writing no later than 12 July 2024, a full refund of the registration fee and accommodation payment will be made. No refunds will be made after 12 July 2024. Registrations can be transferred to a substitute delegate at no additional cost, provided the Conference Organiser/Secretariat is advised in writing in advance: <u>ipsanz@theconferencecompany.com</u>.

### Membership

Provided you join IPSANZ prior to the Conference you can register at the Member rate. IPSANZ Membership forms are available from IPSANZ: <u>http://www.ipsanz.com.au/members/membership-benefits</u>.

# Accommodation

Block bookings have been made at the Hilton Queenstown Resort & Spa and the Double Tree by Hilton Queenstown. Special rates and terms and conditions have been negotiated. Room rates include Wi-Fi and breakfast.

#### Making a reservation

Hotel bookings should be made via the registration booking form by 31 July to secure the discounted rates.

### Changing your reservation

Please advise the Conference Organiser/Secretariat of any change to a reservation rather than contacting the hotel direct. Email: <u>ipsanz@theconferencecompany.com</u>. Telephone NZ +64 9 360 1240. If you are residing in Australia, you can call free on 1800 193 405.

#### Early access

If you have an early morning arrival and require an early check-in, you will need to reserve your room from the previous night.

#### Terms and Conditions

View the hotels' terms and conditions here.

Hilton Queenstown Resort & Spa		
	Conference venue. Amenities include a restaurant and bar, valet parking at NZD40/day or self- parking at NZD16/day, fitness centre, indoor pool and spa.	Single occupancy (king bed) AUD385 Twin occupancy (2 beds) or Double occupancy (king bed) AUD415
	Check in 3pm / Check out 11am. Breakfast is included in the accommodation rates.	

Double Tree by Hilton Queenstown		
<image/>	Adjacent to the conference venue. Amenities include a restaurant and bar, self parking at NZD16/day and fitness centre. Check in 3pm / Check out 11am. Breakfast is included in the accommodation rates.	Single occupancy (king bed) AUD285 Twin occupancy (2 beds) or Double occupancy (king bed) AUD315

### Transport to Hilton Queenstown Resort & Spa

Hilton Queenstown Resort & Spa and Double Tree by Hilton Queenstown are located approximately 3.8 km (7 minutes' drive) from Queenstown airport. Taxis are available at all times of the day from the front of the airport. A taxi fare from the airport to the hotels is approximately NZ\$10-NZ\$15.

# **Climate and Dress**

The average maximum daytime temperature in Queenstown in August is a cool 6°C. The average night-time temperature is usually a very cold 1°C.

Dress code for the Conference, including the President's Dinner, is smart casual.

## **CPD / CPE Accreditation**

CPD/CPE points can be claimed for attending technical sessions.

If you are the holder of a New South Wales, Queensland, South Australian, Victorian or New Zealand Practising Certificate, you may be eligible to claim one CPD/CPE point for each hour of attendance at technical sessions.

Registered patent and/or trademarks attorneys may claim CPE hours for attendance at technical sessions.

For members with Western Australian Practising Certificates, you may be able to claim a maximum of 6 CPD points in Competency Area 4 - Substantive Law. This is subject to approval sought by you from the Western Australian Legal Practice Board.

## Disclaimer

IPSANZ reserves the right to cancel, vary or amend any part of the Conference program if circumstances arise which, in the reasonable opinion of IPSANZ's office holders, require such a change. Neither IPSANZ nor any of its office bearers or members shall be liable for any loss, liability, damage or expense suffered or incurred by any person.

While all care is taken to ensure the safety of delegates, neither IPSANZ, nor any of its office bearers or members accepts liability for any loss or damage of any kind which may be incurred by Conference participants or any accompanying person.

# **Disclosure of Registration Information**

If you do not wish to have your details published in the participant list, please tick the appropriate box on the registration form.

# **Contact Us**

For any enquiries, please contact:

Conference Secretariat <u>ipsanz@theconferencecompany.com</u> Phone (NZ): 09 360 1240 Phone (Australia) 1 800 193 405